

DEPARTMENT COMPUTER EQUIPMENT/SYSTEMS

| | | | |
|-------------------------|----------------------------|--------------|----------------|
| Date Issued 02/01/20 | Date Effective 07/01/20 | Revision No. | Page 1 of 3 |
|-------------------------|----------------------------|--------------|----------------|

PURPOSE

To provide consistent guidelines for the secure, proper and reliable use of Department owned computer equipment and Internet/Intranet services.

POLICY

It is the policy of this department to provide authorized persons timely and appropriate access to the computerized information system while safeguarding the confidentiality, security and integrity of the computerized information system. All computers, printers and related equipment are the property of the Sleepy Hollow Police Department and shall have their integrity maintained.