

**Minutes of the Sleepy Hollow
Local Development Corporation**

A meeting of the Sleepy Hollow Local Development Corporation was held on Monday, October 23, 2017 at 7:00 P.M. at Sleepy Hollow Village Hall, 28 Beekman Avenue, Sleepy Hollow, N.Y.

Present: Michael Dawley
 Anthony Scarpati
 Teresa Oeste-Villavieja
 Ken Wray

Also Present: David Rothman, Esq., Harris Beach
 David Weiss, WSP
 David Schroedel, Hudson Valley Management Consulting LLC
 Anthony Giaccio, CEO
 Joan Bucci, Acting Secretary/Bookkeeper

The meeting was called to order by Chairman Dawley at 7:24 p.m.

APPROVAL OF MINUTES

Motion was made by Director Scarpati, seconded by Director Oeste-Villavieja to approve the October 12, 2017 minutes. Motion carried 3-0.

Discussed future meeting dates. Board approved the following dates: November 20th, December 4th, December 18th, January 8th and January 22nd.

APPROVAL OF EXPENDITURES

Motion was made by Director Scarpati and seconded by Director Oeste-Villavieja to approve expenditures in the amount of \$32,457.01. Motion carried 3-0.

CONSULTANT REPORT: (Director Wray arrives) David Schroedel, Hudson Valley Management Consultants, LLC reported on the following items:

A) East Parcel Update:

At the Planning Board meeting the Fill Plan was deferred due to a question about our notice processing. In an abundance of caution the Planning Board deferred the matter to its November 2017 meeting.

Those making fill deliveries have requested to start at 7 a.m. After discussion the Board is in agreement with the earlier delivery time for the next two weeks. Discussion ensued about the cost of the fill. We will be stopping at 60,000 yards.

Fill Management RFP went out last week. Sent to previous bidders and on the website for any and all other interested parties.

Dredging project from the Philipsburg Manor Beach Club has started at the East Parcel.

- B) 193 Beekman Avenue UAW Building:
Building is mostly cleared out of all furniture and garbage. Mr. Schroedel thanked DPW for the help clearing out the trees and shrubs. Painting has started on the building and that work should be finished next week. Met with potential renter/purchaser of the property.
- C) David Weiss, of WSP, discussed an amended proposal required to advance designs and get County permits for the following:
- 1) the relocation of the existing sanitary sewer trunk line
 - 2) soil improvement (preloading and/or surcharging) at the future DPW garage and central plaza location
 - 3) construction of an access road from the East Parcel site to Beekman Avenue

Discussion ensued regarding future costs of the project, the process and timing.

NEW BUSINESS

None.

OLD BUSINESS

None.

At 9:07 p.m. a motion was made by Director Oeste-Villavieja to go into executive session for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Seconded by Director Scarpati. Motion carried 4-0.

At 9:20 p.m. a motion was made by Director Scarpati to exit executive session. Seconded by Director Wray. Motion carried 4-0.

At 9:21 p.m. Director Wray motioned to approve a resolution to amend the agreement with WSP to increase the scope of services and amount payable. Seconded by Director Oeste-Villavieja. Motion carried by 4-0.

At 9:26 p.m. a motion was made to adjourn the meeting by Director Scarpati. Seconded by Director Wray. Motion carried 4-0.

The next LDC meeting will be on November 20, 2017 at 7:00 pm at Sleepy Hollow Village Hall.

Respectfully submitted,


Joan Bucci
Acting Secretary

Meeting Date: 10/23/2017

Resolution #: 10/28/2017

RESOLUTION OF THE SLEEPY HOLLOW LOCAL DEVELOPMENT CORPORATION (THE "CORPORATION") AUTHORIZING AN AMENDMENT TO THE AGREEMENT DATED AUGUST 24, 2015, AS AMENDED, WITH WSP I PARSONS BRINCKERHOFF ("WSP") FOR SITE ENGINEERING WORK BY INCREASING THE SCOPE OF WORK AND AMOUNT PAYABLE

A regular meeting of the Directors of the Sleepy Hollow Local Development Corporation was convened on October 23, 2017 at 7:00 p.m.

The following resolution was duly offered and seconded, to wit:

WHEREAS, the Corporation by agreement dated August 24, 2015 retained WSP for site engineering work in connection with the development of the "East Parcel" as amended to include additional geotechnical evaluations of stock pile material and conceptual geotechnical investigation and review at the "East Parcel" as set forth in WSP's proposal dated January 9, 2017 (the "Agreement"); and

WHEREAS, the Corporation and WSP amended the Agreement to include refinement of the civil design elements of the RDCP (including roadway design), grading utilities and Stormwater Management as well as Hydrology and Hydraulic studies to address public comments and prepare for a FEMA Conditional Letter of Map Revision all as more particularly set forth in WSP's proposal dated February 16, 2017 for an amount not to exceed of \$70,840.00; and

WHEREAS, the parties desire to further amend the Agreement to include design work necessary for: (i) relocation of the existing sanitary sewer trunk line; (ii) soil improvement (preloading and/or surcharging) at the future DPW garage and central plaza location; and (iii) construction of an access road from the East Parcel site to Beekman Avenue all as more particularly set forth in WSP's proposal dated September 7, 2017 for an additional amount not to exceed of \$249,800.00.

NOW, THEREFORE, BE IT RESOLVED, by the Directors of the Corporation as follows:

Section 1. The Corporation hereby authorizes the amendment to the Agreement with WSP to include the design work necessary for: (i) relocation of the existing sanitary sewer trunk line; (ii) soil improvement (preloading and/or surcharging) at the future DPW garage and central plaza location; and (iii) construction of an access road from the East Parcel site to Beekman Avenue all as more particularly set forth in WSP's proposal dated September 7, 2017 for an additional amount not to exceed of \$249,800.00. The Chairman, Vice Chairman and/or Chief Executive Officer are hereby authorized, and empowered to execute and deliver the necessary agreements for provision of such services with such non-monetary changes in the terms and provisions thereof as the Chairman, Vice Chairman and/or Chief Executive Officer shall deem necessary or desirable and in the best interest of the Corporation, their signature being conclusive evidence that he did so deem any such changes to be necessary or desirable and in the best interest of the Corporation.

Section 2. The officers, employees and agents of the Corporation are hereby authorized and directed for and in the name and on behalf of the Corporation to do all acts and things required and to execute and deliver all such certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Corporation with all of the terms, covenants and provisions of the documents executed for and on behalf of the Corporation.

Section 3. These resolutions shall take effect immediately.

On motion duly made by Director Wray and seconded by Director Oeste-Villavieja, the forgoing resolution was placed before the Board of Directors of the Corporation and voted:

	Aye	Nay	Abstain	Absent
Kenneth Wray	X			
Anthony Scarpati	X			
Michael Dawley	X			
Teresa Oeste-Villavieja	X			

Motion carried 4-0.

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) SS:

I, the undersigned Joan Bucci, Acting Secretary of the Sleepy Hollow Local Development Corporation, **DO HEREBY CERTIFY:**


That I have compared the annexed extract of minutes of the meeting of the Sleepy Hollow Local Development Corporation (the "Corporation"), including the resolution contained therein, held on October 23, 2017, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Corporation and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY, that all members of said Corporation had due notice of said meeting, that the meeting was in all respects duly held and that, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and that public notice of the time and place of said meeting was duly given in accordance with such Article 7.

I FURTHER CERTIFY, that there was a quorum of the members of the Corporation present throughout said meeting.

I FURTHER CERTIFY, that as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or modified.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation this 29th day of October, 2017.


Joan Bucci
Acting Secretary