

**Minutes of the Sleepy Hollow
Local Development Corporation**

A meeting of the Sleepy Hollow Local Development Corporation was held on Monday, August 14, 2017 at 7:00 p.m. at Sleepy Hollow Village Hall, 28 Beekman Avenue, Sleepy Hollow, N.Y.

Present: Michael Dawley (Chair)
Kenneth Wray
Teresa Oeste-Villavieja

Also Present: David Rothman, Harris Beach
Joan Bucci, Acting Secretary/Bookkeeper

Absent: Anthony Scarpati
Anthony Giacco, CEO

The meeting was called to order by Chairman Dawley at 7:05 pm.

APPROVAL OF MINUTES

LDC minutes of the July 17, 2017 meeting were reviewed. Motion was made by Director Wray to accept with minor changes. Seconded by Director Dawley. Motion carried 3-0.

CONSULTANTS REPORT

David Schroedel of Hudson Valley Management Consultants, LLC reported:

1. East Parcel

- **Fill:** We have set up weekly conference calls with Josh Ford, David Smith, Craig Werle, Andrew Cortese to discuss and review status of fill operation, possible projected sources and any reported issues. To date 193 truck loads totaling 3,492 total cubic yards have been delivered from Durante Brothers. (see attachment)
- **Site management** stated they can handle an increase in daily truck loads. Planning Board approved the request for an increase to 50 trucks/daily. This request was approved by the Planning Board.
- **Sentrale:** Began moving their material on site to be consistent with the exiting fill permit. Work halted. Will follow-up to make sure they continue to complete the task.
- **Karl Dibble:** Removed all of his equipment and mulch material form site.
- **Office:** Set up computer, scanner and printer on-site.

2. Meetings/Presentations

- On August 7th Director Wray and Mr. Schroedel met with the staff representatives from the NYS Economic Development Council. Reviewed the plans for the East Parcel and toured the site. Could be significant grant money to support the construction of Continental Street bridge project. Will be following up with them on a quarterly basis.
- **Special Permit:** August 8th the Village BOT closed the public hearing on the Special Permit.

3. UAW Update

- Mr. Schroedel asked the Board to consider improving the outside of the UAW Building esthicially. Chair Dawley asked for some pricing and a budget on the work.

4. Audit Update

- **Auditors:** Week of August 7th the auditors were on-site reviewing procedures and actual records. Report should be ready in the next few weeks. One recomendation/feedback is to institute a system similar to the Village in a warrant style which the Board gets a spreadsheet of the expenditures and reviews for any questions or comments and approves prior to checks being issued.

RESOLUTIONS

- Changing of designation of FOIL Officer: Motion was made by Director Oeste-Villavieja. Seconded by Director Wray. Motion carried 3-0.
- Roux Monitoring Retainer. Motion was made by Director Oeste-Villavieja. Seconded by Director Wray. Motion carried 3-0.

OLD BUSINESS

NEW BUSINESS

Counsel discussed with the proposed changed the Licensing Agreement with the Village of Sleepy Hollow. Chairman Dawley signed the agreement.

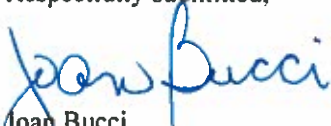
EXECUTIVE SESSION

None.

At 8:20 p.m. a motion was made by Director Oeste-Villavieja to adjourn the meeting. Seconded by Director Wray. Motion carried 3-0.

The next LDC meeting will be on August 28, 2017 at 7:00 pm at Sleepy Hollow Village Hall.

Respectfully submitted,



Joan Bucci
Acting Secretary