

AUTOMOTIVE MECHANIC

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of higher level employee, an employee in this class is responsible for a wide variety of repair, diagnostic, and maintenance work on all types of automotive equipment. Incumbents will be responsible for carrying out a preventive maintenance program for the equipment and may be required to operate varied types of automotive equipment. Supervision may be exercised over subordinate employees. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Removes and repairs gasoline or diesel (internal) combustion engines, including fitting or crankshafts, pistons, pins and bearings;

Removes and adjusts carburetors, distributors;

Removes and overhauls transmissions, including automatic transmissions and differentials;

Maintains and repairs fuel, cooling, and exhaust systems;

Inspects, maintains, and repairs electrical systems, chassis units, and accessories;

Operates valve-grinder, drill press, lathe, welding and burning equipment, and other associated tools;

Repairs or assists in the repairs of snow plows, road rollers, and various miscellaneous mowers, pumps, etc.

Performs inspections of automotive equipment as part of a preventative maintenance program;

May supervise subordinate employees in the performance of the job;

May operate automotive equipment including trucks, rollers, graders, front end loaders, back hoes, etc., as required by the individual municipality or district.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the tools, techniques and terminology associated with the automotive mechanics trade; good knowledge of the accident and safety precautions of the trade; demonstrated ability to perform difficult repairs of all types on automotive equipment; ability to readily diagnose mechanical difficulties; ability to work from oral or written instructions and without instruction from own diagnosis; ability to lay out, organize and plan the work of others; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential duties of the position; good interpersonal skills; initiative; resourcefulness; good judgment; physical strength and agility; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma and three (3) years of experience in performing, or assisting in the performance of maintenance and repair work on automotive and/or heavy motor equipment.

SUBSTITUTION: An Associate's Degree* in Auto Mechanics, Automotive Technology or a related field or possession of a certificate from a post secondary vocational school in Auto Mechanics, Automotive Technology or a related field may be substituted for two (2) years of work experience described above.

SPECIAL REQUIREMENT: At time of appointment, possession of a valid license, appropriate for the vehicle to be operated and issued by the New York State Department of Motor Vehicles. The appointing authority is responsible for verifying and ensuring that the candidate meets these conditions at time of appointment and throughout the course of employment.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

Towns, Villages, Special Districts,
Cities of Peekskill and Rye, School Districts
J.C.: Non-Competitive

Job Class Code: 0481 (Municipalities)
S481 (School Districts)