



VILLAGE OF SLEEPY HOLLOW, NEW YORK

Request for Proposals Heavy-Duty Aluminum Fire Watercraft

Proposal Deadline
March 13, 2026
2:00 pm

For additional information:
Anthony Giaccio, Village Administrator
28 Beekman Avenue
Sleepy Hollow, NY 10591
(914) 366-5105
agiaccio@sleepyhollowny.gov

Introduction:

The Village of Sleepy Hollow invites qualified vendors to submit sealed proposals for a heavy-duty aluminum fire watercraft with trailer to be used by the Sleepy Hollow Fire Department. Proposals should be sent to Paula McCarthy, Village Clerk, 28 Beekman Avenue, Sleepy Hollow, New York 10591. Proposals must be received no later than 2:00 p.m. local time on March 13, 2026. Sealed proposals must be marked "Heavy-Duty Aluminum Fire Watercraft".

Overall Project Description and Scope of Work:

The Sleepy Hollow Fire Department boat's main objective will be to perform lifesaving water rescue emergencies in the Hudson River along the banks of the Village of Sleepy Hollow and for mutual aid calls. It will also be used as a safety precaution during special events such as triathlons and swims. The boat will be docked in the Hudson River 8-10 months a year and will need to navigate in the river's heavy current and shallow areas. The Village of Sleepy Hollow is issuing this RFP to establish a contract for the construction of this fire boat and trailer.

The Village of Sleepy Hollow reserves the right to accept or reject any or all proposals or to waive any specifications or requirements, or to negotiate with any vendor submitting a proposal regarding any aspect of this Request for Proposals when doing so is deemed to be in the best interest of the Village.

Proposal Submission Requirements:

Your response to the Request for Proposal must contain all the information requested in the Request for Proposal. A completeness check will be conducted for each submission. Incomplete submissions will not be accepted. Submissions must include the items organized and numbered to correspond to each requirement below:

Content requirements:

1. Cover Letter – All Proposals must be accompanied by a cover letter signed by an individual who is legally authorized to enter into a contract on behalf of the proposing individual/firm.
 - a. The letter must introduce the Proposal, provide an overview of your representation according to the Statement of Work.
 - b. Affirm that the Proposer accepts all terms and conditions of the Request for Proposals
 - c. The letter must designate the Proposer’s contact person during the Proposal review process.
2. Qualifications - Include a detailed statement of the qualifications of the firm. This should include organizational history, clients presently served, and extent of the manufacturer's ability to construct an Emergency Response, Heavy-Duty Aluminum Fire Watercraft.
3. Resumes - Include a resume for the primary contract manager assigned to this project.
4. General Information - The proposal should set forth for the construction of the boat & trailer shall include:
 - a. Bids must include all costs of the finished boat & trailer with all components listed herein including labor, materials, and all other costs for a completely operational unit upon receipt. The bid shall include any freight.
 - b. Specifications listed on the following pages are written with the intent to meet all applicable laws, rules, and regulations, but the final certification to comply shall rest with the vendor
 - c. All work done, when and where governed, must comply with current United States Coast Guard (USCG) rules and regulations.
 - d. Boat and Trailer must be delivered no later than June 1, 2027. (Unless an extension is granted by the Village of Sleepy Hollow)

5. Fee Proposal -The fee proposal must include the following:
 - a. Cost of the boat as specified and payment schedule including deposit information.
 - b. Cost of the trailer as specified.
 - c. Delivery to the Village of Sleepy Hollow
 - d. On water testing and training.
6. Additional Services - If it should become necessary for the Village of Sleepy Hollow to request the boat manufacturer to render any additional services to either supplement the services requested in this RFP or to perform additional work as a result of the specific recommendations, then such additional work shall be performed only with an approved written change order from the Village.
7. References - Provide a minimum of three (3) references for organizations where you have constructed watercrafts providing similar services to this RFP. The references should include, at a minimum, the name of the organization, the address, the contact person, title, email address and telephone number.

Evaluation and Selection Criteria

A committee comprised of representatives from the Sleepy Hollow Fire Department will review the Proposals for conformance with the requirements of the Request for Proposals. Conforming Proposals will be evaluated according to the criteria listed below.

1. Proposal Review

- a. The proposals will be examined to determine that the firm satisfies the mandatory elements as identified in the specifications. Firms who do not meet the general specifications will be eliminated from further consideration.
- b. The committee will use an evaluation criteria to determine the best proposal. Based on the strength of the Proposals received, the committee may elect to identify finalists and schedule appointments for presentations and/or interviews. Following the presentations and/or interviews, if any, the committee will make a final selection based on the best overall interests of the Village. The committee will rely on information provided in the Proposals and during interviews, if any, as well as information provided by references.
- c. The Committee's recommendation will be made to the Village Board for final approval.

2. Schedule for Selection Process

RFP Available January 30, 2026

Proposals Due March 13, 2026, 2:00 p.m.

March 16 – April 30, 2026 Bid Review (vendor interviews if necessary)

May 13, 2026 Anticipated Bid Award

Timeframe Subject to Change

Contract

The successful Proposer will be expected to enter into a contract with the Village. The contract will specify the extent of services to be rendered, the means and methods of providing the services, and the amount of compensation.

Negotiation of Price Agreement

The Village of Sleepy Hollow reserves the right to negotiate a final contract which is in the best interest of the Village considering cost effectiveness and quality control. Once a tentative selection has been made by the evaluation committee, Village representatives will attempt to negotiate a contract with the preferred Proposer. If the negotiations are not successful, the representatives will negotiate with other qualified Proposers in the order of their respective qualifications until an agreement is reached or if the Village decides to terminate the selection process.

Selection Discretion

The Village of Sleepy Hollow reserves the right to reject any or all bids and to waive irregularities and informalities in the selection process. The Village further reserves the right to negotiate, amend, and refine bids in consultation with one or more of the prospective Proposers.

Proposal Ownership

All material submitted by the Proposers shall be considered property of Sleepy Hollow and the Village will not be required to return same to any Proposer. The material submitted by Proposer will be treated in the same manner as the Village's own records. After opening, all Proposals become part of the public record unless exempt under the law.

Additional Information

The Village will make every effort to answer questions and, if warranted, to amend the Request for Proposal. Responses to questions and amendments to the Proposal will be posted on the Village's website www.sleepyhollowny.gov Proposers who are unable or unwilling to meet any of the requirements of this Request for Proposal must include, as part of their response, written exceptions to those requirements.

Cost of Proposal

The Village is not liable for any costs incurred by vendors for the preparation and presentation of their Request for Proposals. This includes any costs in the submission of a Proposal or in making necessary studies or designs for the preparation thereof.

Non-Discrimination and Affirmative Action Policy

It is the policy of the Village to comply with all federal, State and local law, policy, orders, rules and regulations which prohibit unlawful discrimination. The Proposer shall not unlawfully discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, sexual orientation, age, disability or marital status, and is encouraged to include minorities and women in any job opportunities created by the Project. This is a grant project and requires that the contractor comply with the attached Non-Discrimination and Affirmative Action policies.

SCOPE OF WORK – GENERAL DESCRIPTION

The intent of this specification is to describe an aluminum hulled fire response boat including a purpose-built trailer, suitable to perform search and rescue and rescue functions in and on the waterways of the Hudson River. It should be balanced, configured, and constructed to ensure stability and maneuverability at all speeds in various wind, water, depth, or wave conditions which are normally encountered in the Hudson River.

It is intended that the manufacturer, when selecting components, materials, and design practices for the specified boat, will use those which are the best available in the industry for the type of operation and conditions for which the boat will be subjected. All components, materials and design practices will be selected to give maximum performance, service life and safety.

The boat shall be constructed of "new" marine grade aluminum and designed for varied water conditions and levels including shallow river functions.

The length of the boat shall be between 26 and 30 feet.

GENERAL SPECIFICATIONS

Marine Grade Aluminum Boat

Boat Length 26'-30'

Hull Width 8'-12'

Hull shall be RIB Type fine entry deep V with minimum 22 degree transom

Full Enclosed Walk-around cabin w/convertible bench seats for crew seating & backboarded prone patient on Port side, seating only to Stbd, with fully insulated interior

Twin Outboard Motor capacity minimum 300 HP per motor

Watertight damage control design with ISO 12217 stability and foam flotation as per **46 CFR § 170.245** (subdivision and stability), all foam must comply with **NPFC MIL-P-21929C** (or 21929B) for closed cell foams.

All hull seams welded 100% interior and exterior.

Non-skid decking

Shock absorbing matting in cabin and exterior decks, must have 15 year life span

Side sliding access doors and hinged rear door. All doors shall have marine grade stainless lockset and be keyed alike. All doors shall have opened retainers

Engine Guard Cage HD 2" pipe can support 2000 lb load

Front Push Knees with heavy duty D-Rubber fendering

Roof Mounted LED lightbar

Radar Arch or Mast must be rapid hinging by one crewman and require no tools, boat can be trailered or driven with mast down or up

Roof Mounted Flood lighting x 4

Remote Electric Search Light

LED emergency lighting package

Emergency Siren-Whelen amp and speaker

Cabin Fans, 2 minimum

Minimum 30A shore power system w/50 ft. cordset

DC powered air conditioning system, with heat source

40A Battery charger 3 banks

120V Marine heater

Marine Navigation System shall be Raymarine 2 X Axiom Pro RVM 12" displays, GPS antenna w/CHIRP side scan sonar and Quantum 2 radar, w/transom mount transducer

Compatible FLIR system M332 stabilized

Marine VHF radio

Mooring and anchor package

Safety Gear Package 25'-40'

Telescoping swim ladder

200-gallon fuel tank

Carbon Monoxide detector

450 GPM pump capacity w/pump control system

Water Monitor system w/ relief valve-2.5 inch hydrant valve for monitor or hose connection

TFT Straight Stream nozzle

Delivery, Training & Set-Up included

Manufacturer's warranty plus 10 year hull warranty.

Bidder to provide Exterior & Interior drawings and performance data

NON-DISCRIMINATION AND AFFIRMATIVE ACTION POLICY FOR THE PROJECT

It is the policy of the State of New York and DASNY, to comply with all federal, State and local law, policy, orders, rules and regulations which prohibit unlawful discrimination because of race, creed, color, national origin, sex, sexual orientation, age, disability or marital status, and to take affirmative action to ensure that Minority and Women-owned Business Enterprises (M/WBEs), Minorities Group Members and women share in the economic opportunities generated by DASNY's participation in projects or initiatives, and/or the use of DASNY funds.

- 1) The recipient of State funds represents that its equal employment opportunity policy statement incorporates, at a minimum, the policies and practices set forth below:
 - a) Grantee shall (i) not unlawfully discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, sexual orientation, age, disability or marital status, (ii) undertake or continue existing programs of affirmative action to ensure that Minority Group Members and women are afforded equal employment opportunities, and (iii) make and document its conscientious and active efforts to employ and utilize M/WBEs, Minority Group Members and women in its workforce on contracts. Such action shall be taken with reference to, but not limited to, solicitations or advertisements for employment, recruitment, job assignment, promotion, upgrading, demotion, transfer, layoff or termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training.
 - b) At the request of the AAO, the Grantee shall request each employment agency, labor union, or authorized representative of workers with whom it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union, or representative does not unlawfully discriminate, and that such union or representative will affirmatively cooperate in the implementation of the Grantee's obligations herein.
- 2) The Grantee is encouraged to include minorities and women in any job opportunities created by the Project; and to solicit and utilize M/WBE firms for any contractual opportunities generated in connection with the Project.
- 3) Grantee represents and warrants that, for the duration of the Agreement, it shall furnish all information and reports required by the AAO and shall permit access to its books and records by DASNY, or its designee, for the purpose of ascertaining compliance with provisions hereof.
- 4) Grantee shall include or cause to be included, paragraphs (1) through (3) herein, in every contract, subcontract or purchase order with a Contracting Party executed in connection with the Project, in such a manner that said provisions shall be binding upon each Contracting Party as to its obligations incurred in connection with the Project.