

**VILLAGE OF SLEEPY HOLLOW
28 BEEKMAN AVENUE
SLEEPY HOLLOW, NY 10591
914-366-5106**



**PUBLIC SPACE USE PERMIT- CAFES & OTHER
April 1, 2024 – October 31, 2024**

The Village of Sleepy Hollow Village Board will be allowing on-street dining with permit.

Permits will run from April 1, 2022 – October 31, 2022. Applicants who wish to use sidewalks, parking lanes, and/or roadways must complete this form, and submit insurance, indemnification and permit fees.

You may request that the Village block off parking lanes or allow the use of expanded sidewalk frontage. When it relates to street or parking lane closures, the Village will provide and set up the necessary barricades. However, approval of such use is not automatic and consideration will be given to the needs of other businesses operating in the area.

To apply for the permit, submit the following to the Village Clerk:

1. Completed application form.
2. Signed indemnification agreement (at the end of application).
3. A copy of your business' Certificate of Insurance with the Village of Sleepy Hollow named as additional insured.
4. The fee for the PUBLIC SPACE USE PERMIT, which is \$3.50/sq. ft. + \$25/concrete barrier.

Public Space Use Permit Application Form

APPLICANT INFORMATION (PLEASE PRINT)			
Today's Date			
Establishment Name			
Responsible Party Name			
Address			
Cell Phone of Owner		Cell Phone of Manager	
E-Mail			
Square Feet Requested			
# Concrete Barriers Required			

Signature: _____ Date: _____

**INDEMNIFICATION & HOLD HARMLESS AGREEMENT
FOR OPERATION OF A BUSINESS ON PUBLIC SPACE**

I, _____, shall indemnify and save harmless the Village of Sleepy Hollow and their officers, agents, servants and employees, from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorneys' fees, on account of bodily injury, sickness, disease or death sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to or in connection with this Permit, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence or fault of the Applicant, his officers, agents, servants or employees, any of his subcontractors, the Owner, the Village of Sleepy Hollow, or any of their respective officers, agents, servants or employees and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false or fraudulent; and the Applicant shall and does hereby assume and agrees to pay for the defense of all such claims, demands, suits and proceedings.

Signed: _____

Title: _____

Company: _____

Location: _____

(address)

(city, state, zip code)

