Village of Sleepy Hollow

More than a Legend

Department of Architecture, Land Use Development,
Buildings & Building Compliance
28 Beekman Avenue
Sleepy Hollow, NY 10591
Telephone (914) 366-5101• Fax (914) 631-0607

Application for Temporary Tent

Filing Fee: $50 Dated:

Permit #: _____

Property Owner: _____
Address: _____
Section: _____ Block: _____ Lot: _____
Tent Rental Co.: _____
Tent Rental Co. Address: _____
Use of Tent: _____
Date of Tent Set Up/Use From: _____ Until: _____
Size of Tent: Length: _____ Width: _____ Height: _____
Capacity: _____ No. of Exits: _____ Structural/Frame Material: _____

The Following Will Be Provided:
Exit Lights: General Lighting:
Fire Extinguishers: Emergency Lighting:
Heating/Cooking Appliances: Fuel Type:
Name of Westchester County Licensed Electrician: _____

This Tent Permit Application MUST be Accompanied with the following:

1. A copy of Certificate of Flame Resistance.
2. A certificate of the tent company's liability insurance, naming the Village of Sleepy Hollow as "additionally insured."
3. A site plan of the property indicating the location of the tent: all means of egress and any other structures.
4. When the tent is removed, a Certificate of Compliance must be applied for.

I attest, understand and agree that any permit issued pursuant herein is on the express condition that all information provided above and attached is true and provisions of the New York State Fire Prevention and Building Code as well as all applicable Village Codes of the Village of Sleepy Hollow and any and all amendments thereto shall apply and are complied with. No changes to this application or deviation of the subsequent approved Tent Permit shall be made without prior approval.

_____ _____
Property owner/ authorized agent signature Date