

Municipal Resolution Authorizing Change of Arbor Day Observance

Resolution # _____

Whereas, The Village of Sleepy Hollow currently observes Arbor Day in November as part of a requirement to maintain its status as a Tree City USA

Whereas, Earth Day and Arbor Day are traditionally celebrated in the month of April as part of a public observance accompanied by a signed and dated Arbor Day Proclamation

Whereas, National Arbor Day observance is on the last Friday in April each year

Whereas, it is desired to align the observance of Arbor Day in the Village of Sleepy Hollow with National Arbor Day observance

Whereas, Earth Day messaging and events that occur during April can amplify the community celebration and educational impact of Arbor Day

Therefore, be it resolved, the Village of Sleepy hereby authorizes Arbor Day to be marked on the official calendar of the Village of Sleepy Hollow as the last Friday in April each year

WSY

8. To fund infrastructure, mitigation measures and amenities identified in the FEIS or the Findings Statement as amended or determined by the Village reasonably to be needed to alleviate impacts related to the Project, in lieu of any requirement that the Developer design and construct infrastructure, mitigation measures and amenities beyond those expressly stated in the 2011 Amended Findings to be the responsibility of the Developer, the Developer shall pay \$11.5 million (“Developer’s Maximum Contribution” or “DMC”) to the Village as follows:
- a. 15% within 30 days after any Permittee receives both preliminary subdivision approval and site plan approval for the first section of the Project to be developed;
 - b. 40% within 30 days after any Permittee receives Certificates of Occupancy for the first 587 residential units or the first 65,000 square feet of non-residential space;
 - c. 35% within 30 days after any Permittee receives Certificates of Occupancy for the next 350 residential units or the next 30,000 square feet of non-residential space; and
 - d. 10% within 30 days after any Permittee receives Certificates of Occupancy for any residential units or non-residential space in addition to those with respect to which the prior two DMC payments were made.

Such payments are specifically intended to be utilized by the Village, among other infrastructure, mitigation measures and amenities, to complete the repair or demolition of the East Parcel viaduct, the construction of the DPW and fire/ambulance facilities, and the provision of a low-profile fire-fighting vehicle (or other acceptable fire-fighting measure for the proposed below-grade parking levels) and shall not be used to pay for any ordinary operating expenses of the Village or the salaries and benefits of the Village employees or to reduce real property taxes

The required amenities/mitigation measures intended to be funded by the DMC will be available as necessary to service the Project, but the repair or demolition of the East Parcel viaduct, the construction of the DPW and fire/ambulance facilities, and the provision of a low-profile fire-fighting vehicle (or other acceptable fire-fighting measure for the proposed below-grade parking levels) must all be completed prior to the release of the final payment. The Village may, at its discretion, fund these actions in whole or in part from other sources. Such payments shall also be made in lieu of the Developer designing, constructing, or providing the following improvements:

- a. All East Parcel improvements, including, but not limited to,
 - i. the extension of Continental Street,
 - ii. the 150-car parking lot,
 - iii. any and all Recreational facilities,
 - iv. the DPW facility,
 - v. the viaduct repair or demolition,
 - vi. the methane mitigation involving asphalt scarification,
 - vii. the New York State Department of Environmental Conservation (“NYSDEC”) approved cap,
 - b. Repairs to lighthouse,
 - c. Flooding study,
 - d. Inter-municipal transit study or funding for an inter-municipal traffic district,
 - e. Security camera system,
 - f. Downtown Revitalization Corporation contribution,
 - g. Pocantico River/estuary watershed study,
 - h. Rte. 9 / New Broadway traffic study,
 - i. Traffic Signal upgrades, including any at Beekman and Pocantico intersection,
 - j. Firehouse/ambulance facility,
 - k. Purchase of a low-profile fire-fighting vehicle,
 - l. Arborist for Village
9. To provide open space, public waterfront access, recreational facilities, areas to the Village to use to provide public services in view of the additional demand on the same to be generated by the Project, the Developer shall convey, without any cost to the Village

Sleepy Hollow Fire Department

Service Awards Report

Date Range: From 01/01/2025 to 12/31/2025

Personnel Types: BEFO, FF, FFF, FG, FT, IN

WS-7

ID	Name	Fires			Training	Drills	Standby	Elected	Meeting	Misc	Mtl/Med	Fire Prev	COVID	Total Points
		#Att	%	Pts										
213	AGUIRRE, ANTHONY	15	0.04	0	3	0	0	25	9	1	0	0	38	
	ALMONTE, BRANDOLL	0	0.00	0	0	0	1	0	0	0	0	0	1	
263	AMARANTE, OBIE	9	0.03	0	0	3	1	0	3	1	0	0	8	
160	ANZOVINO, BRIAN	0	0.00	0	0	0	0	0	0	0	0	0	0	
264	BENCOSME, OSVALDY	6	0.02	0	0	1	0	0	6	0	0	0	7	
2311	BENCOSME, STEVEN	73	0.21	25	4	2	4	25	12	15	0	0	87	
280	BENJAMIN, JARON	39	0.11	25	25	2	0	0	4	9	0	0	65	
252	BOWEN, EVAN	60	0.17	25	2	1	3	0	1	10	0	0	42	
209	CABREJA, ANDY	166	0.47	25	13	12	6	15	12	15	0	0	98	
255	CABREJA, JONATHAN	40	0.11	25	6	2	5	15	3	5	0	0	61	
285	CASTILLO, ADRIAN	149	0.43	25	13	15	4	0	12	15	0	0	84	
259	CASTILLO, ANTHONY	40	0.11	25	0	2	4	0	11	15	0	0	57	
175	CAVALIERI JR, THOMAS	6	0.02	0	1	1	0	25	12	15	0	0	54	
269	CHEN, YU CHEUNG	114	0.33	25	0	7	0	25	9	15	0	0	81	
EC15	CHULLA, RICHARD	46	0.13	25	0	0	2	25	12	7	0	0	71	
253	CULLEN, MATTHEW	0	0.00	0	0	0	0	0	7	3	0	0	10	
215	D'AGOSTINIS, JADEN	0	0.00	0	0	0	0	0	0	0	0	0	0	
	DeJesus, Erick	0	0.00	0	0	0	0	0	0	0	0	0	0	
EC10	DEPAOLO, CHARLES	102	0.29	25	0	0	0	25	12	15	0	0	77	
179	DIAZ, ALFREDO	5	0.01	0	2	3	0	15	6	9	0	0	35	
182	DIAZ, ELIZAUL	0	0.00	0	0	0	0	0	0	0	0	0	0	
205	DIAZ, JERRY	0	0.00	0	0	0	0	0	0	0	0	0	0	
EC09	DICARANO, JOHN	61	0.17	25	2	0	2	25	12	8	0	0	74	
152	FAUSTINO, MARCO	45	0.13	25	11	7	0	25	12	15	0	0	95	
186	FERGUSON, SCOTT	68	0.19	25	0	0	0	10	3	12	0	0	50	
266	FERREIRAS SANTANA, ROSEL	65	0.19	25	3	4	6	25	12	8	0	0	83	
161	FRAGA, RENATO	0	0.00	0	0	0	0	10	5	0	0	0	15	
218	GAGLIARDI, JOSEPH	0	0.00	0	0	0	0	0	0	4	0	0	4	

Sleepy Hollow Fire Department

Service Awards Report

Date Range: From 01/01/2025 to 12/31/2025
 Personnel Types: BEFO, FF, FFF, FG, FT, IN

ID	Name	#Att	Fires		Pts	Training	Drills	Standby	Elected	Meeting	Misc	M/I/Med	Fire Prev	COVID	Total Points
			%												
279	GALLIANO, MATTHEW	27	0.08	0	0	1	4	1	0	10	8	0	0	0	24
278	GEOGHEGAN, LIAM	27	0.08	0	0	0	2	0	0	5	6	0	0	0	13
122	GONZALEZ JR, WILFREDO	8	0.02	0	0	2	3	0	25	12	8	0	0	0	50
	GOYZUETA, CHASKA	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0
2318	GREEN, RICHARD	207	0.59	25	25	3	1	1	25	12	15	0	0	0	82
130	GROSS, KIMBERLY	93	0.27	25	25	2	4	0	25	10	15	0	0	0	81
2315	GROSS, RICHARD	225	0.64	25	25	0	5	0	25	12	15	0	0	0	82
273	HARGROVE, DAVID	1	0.00	0	0	1	3	2	0	5	2	0	0	0	13
2316	HENNESSEY SR., WILLIAM	252	0.72	25	25	6	0	0	25	11	8	0	0	0	75
115	HILARIO, URIEL	2	0.01	0	0	0	0	0	0	0	0	0	0	0	0
38-02	HONGACH, GEORGE	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0
268	IBOUZIR, ELIAS	57	0.16	25	25	0	1	0	25	5	7	0	0	0	63
210	JUAREZ, ESAUL	70	0.20	25	25	6	16	10	20	12	15	0	0	0	104
272	KEOUGH, OLIN	12	0.03	0	0	0	0	0	0	6	2	0	0	0	8
155	KLAMI, GLENN	38	0.11	25	25	2	0	0	0	12	15	0	0	0	54
2312	KORZELIUS, JOHN	238	0.68	25	25	7	0	1	25	12	10	0	0	0	80
271	KROMELIS, THADDEUS	13	0.04	0	0	0	0	1	0	0	2	0	0	0	3
282	LAING, COLM	5	0.01	0	0	0	0	0	0	0	0	0	0	0	0
204	LARA MOTA, JOHN	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0
286	LARGO TENEMEIA, DYLAN	2	0.01	0	0	0	3	0	0	6	4	0	0	0	13
172	LEDESMA, PEDRO	26	0.07	0	0	1	1	2	25	12	15	0	0	0	56
113	LEE, LAWRENCE	5	0.01	0	0	0	0	1	0	12	9	0	0	0	22
258	LOPEZ, ERIDEIVI	160	0.46	25	25	19	15	6	15	12	15	0	0	0	107
267	LUKANKO, NICHOLAS	48	0.14	25	25	0	1	0	0	7	15	0	0	0	48
275	MALDONADO, DAVID	4	0.01	0	0	1	2	1	0	4	1	0	0	0	9
101	MARTELLO, ANGELA	47	0.13	25	25	7	3	0	0	12	10	0	0	0	57
195	MATA, EUDY	84	0.24	25	25	6	2	0	15	11	10	0	0	0	69
	MCCARTHY, CONNOR	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0

Sleepy Hollow Fire Department

Service Awards Report

Date Range: From 01/01/2025 to 12/31/2025
 Personnel Types: BEFO, FF, FFF, FG, FT, IN

ID	Name	Fires			Training	Drills	Standby	Elected	Meeting	Misc	Mtl/Med	Fire Prev	COVID	Total Points
		#Att	%	Pts										
265	MC GEE, JAMES	69	0.20	25	0	4	1	0	3	12	0	0	0	45
257	MENDEZ, JUSTIN	77	0.22	25	15	11	9	0	12	12	0	0	0	84
283	MERCADO, CHRISTIAN	26	0.07	0	25	5	3	0	6	6	0	0	0	45
274	MERCHAN, KEVIN	0	0.00	0	0	0	0	0	0	0	0	0	0	0
274	MOCTEZUMA, JOSE	101	0.29	25	4	7	3	0	12	11	0	0	0	62
EC14	MOON, ROBERT	3	0.01	0	2	3	0	0	25	11	13	0	0	54
111	MURRAY, CHRISTOPHER	13	0.04	0	0	0	0	10	7	3	0	0	0	20
147	MURRAY, DANIEL	140	0.40	25	6	11	0	20	12	15	0	0	0	89
212	NERYS, STEVEN	1	0.00	0	0	0	0	0	3	0	0	0	0	3
256	NUNEZ, YAZMIN	0	0.00	0	0	0	0	0	0	0	0	0	0	0
256	PASATO, DYLAN	153	0.44	25	21	12	6	0	12	15	0	0	0	91
219	PATINO, LESLIE	0	0.00	0	0	0	0	0	1	0	0	0	0	1
	Penaloza, Jayden	10	0.03	0	0	1	2	0	1	1	0	0	0	5
	Perry, Justin	27	0.08	0	0	0	1	0	2	6	0	0	0	9
	PINA, TOMMY	23	0.07	0	0	1	0	0	9	11	0	0	0	21
261	PULSONI, ALLYSON	13	0.04	0	1	0	0	10	4	4	0	0	0	19
86-12	PULSONI, DOMINICK	4	0.01	0	0	0	0	0	9	8	0	0	0	17
262	PUTTER, LEVI	193	0.55	25	12	17	2	15	12	15	0	0	0	98
277	QUEIROLO, GIANLUCA	0	0.00	0	0	0	0	0	0	0	0	0	0	0
512	RIBEIRO, ACACIO	5	0.01	0	4	0	0	25	12	3	0	0	0	44
	RODRIGUEZ, EDISON	13	0.04	0	0	4	2	0	8	4	0	0	0	18
	RODRIGUEZ, John	0	0.00	0	0	0	0	0	0	0	0	0	0	0
211	ROSARIO, MANUEL	0	0.00	0	0	0	0	0	1	0	0	0	0	1
220	RUTYNA, MARTIN	91	0.26	25	2	5	0	0	3	15	0	0	0	50
	RYAN, MATTHEW	42	0.12	25	0	3	1	15	1	4	0	0	0	49
2314	RYAN, WILLIAM	69	0.20	25	1	0	0	25	5	4	0	0	0	60
	SANDLER, THOMAS	5	0.01	0	0	1	0	0	0	2	0	0	0	3
	SANGURIMA MATUTE, GERMAN	0	0.00	0	0	0	0	0	6	0	0	0	0	6

Sleepy Hollow Fire Department

Service Awards Report

Date Range: From 01/01/2025 to 12/31/2025

Personnel Types: BEFO, FF, FFF, FG, FT, IN

ID	Name	Fires			Training	Drills	Standby	Elected	Meeting	Misc	Mil/Med	Fire Prev	COVID	Total Points
		#Att	%	Pts										
281	SEGARRA, MICHAEL	0	0.00	0	0	0	0	2	2	0	0	0	0	4
	SOCUALAYA, RAUL	3	0.01	0	0	1	0	4	4	0	0	0	0	9
	SOSA, JOEL	0	0.00	0	0	0	0	0	0	0	0	0	0	0
199	SOSA, JULIO	0	0.00	0	0	0	0	0	0	0	0	0	0	0
	STRAUS, ADAM	1	0.00	0	0	0	0	1	0	0	0	0	0	1
	SULLIVAN, LAURA	0	0.00	0	0	0	0	0	3	0	0	0	0	3
250	SULLIVAN, RICHARD	44	0.13	25	0	0	0	15	6	10	0	0	0	56
2313	TAVANO, MICHAEL	220	0.63	25	9	0	1	25	12	15	0	0	0	87
185	THOMPSON, LEE	0	0.00	0	0	0	0	0	7	2	0	0	0	9
217	TOLENTINO, VICTOR	132	0.38	25	21	9	3	20	12	15	0	0	0	105
187	TORNELLO, JOHN	43	0.12	25	1	2	0	15	8	15	0	0	0	66
260	ULACCO, MICHAEL	147	0.42	25	4	4	2	15	11	15	0	0	0	76
270	ULACCO, PAUL	145	0.41	25	19	8	5	0	8	15	0	0	0	80
254	YUNGA, DANY	1	0.00	0	0	0	0	0	1	0	0	0	0	1
284	ZHUINIO, ANDY	1	0.00	0	0	5	0	0	3	4	0	0	0	12

Total Fire Calls: 350

Percent Required:

10.00

Number Needed For Points:

35

Member Census Information Request
Village of Sleepy Hollow Ambulance Corps. Defined Benefit Service Award Program
For the Plan Year 1/1/2025 through 12/31/2025

Name	Date of Birth	Status	Change In Status	Credited Past Service	Current Year Credit (1 or 0)	Total
Amarante, Obie	04/21/2005	Active		1	0	1
Bencosme, Steven	07/28/1995	Active	<u>inactive</u>	0	0	0
Cohen, Simon	03/05/1965	Active		8	1	9
Curran, Timothy	03/24/1986	Active		0	0	0
D'Alessandro, Raymond	08/17/1964	Active	<u>inactive</u>	0	0	0
Gonzalez, Diego	04/13/2000	Active	<u>inactive</u>	0	0	0
Korzelius, John	08/29/1965	Active		6	0	6
Lee, Lawrence	09/20/1963	Active	<u>inactive</u>	0	0	0
Lopez, Erideivi	12/18/1998	Active		1	1	2
Martello, Angela	07/01/1989	Active		10	1	11
Martello, Maria E	12/20/1987	Active		2	1	3
Mata, Eudy	02/01/1995	Active		7	0	0
Moya, Kevin	06/07/1994	Active	<u>inactive</u>	0	0	0
Moya, Nickolas	08/07/2000	Active	<u>inactive</u>	0	0	0
O'Connell, James J	08/28/1967	Active	<u>inactive</u>	0	0	0
Ojito, Jennifer	10/12/1992	Active	<u>inactive</u>	0	0	0
Ojito, Melissa	06/21/1995	Active	<u>inactive</u>	7	0	7
Posca, John	02/26/1995	Active		10	0	10
Raderstrong, Meghan	04/02/1987	Active		3	1	4
Rico, Nelson	10/04/1976	Active		1	0	1
Rosario, Manuel	10/26/1996	Active		0	0	0
Scherich, Allison	04/05/1979	Active		0	0	0
Scherich, Nathan L	02/24/1978	Active		2	1	3
Smutek, Tristan	07/07/2000	Active		5	1	6
Tavano, Michael	09/27/1979	Active		9	1	10
Tolentino, Victor	09/12/2001	Active		3	1	4
Valle, Miguel	03/11/1961	Active	<u>inactive</u>	0	0	0

Member Census Information Request
Village of Sleepy Hollow Ambulance Corps. Defined Benefit Service Award Program
For the Plan Year 1/1/2025 through 12/31/2025

Name	Date of Birth	Status	Change in Status	Credited Past Service	Current Year Credit (1 or 0)	Total
Warnock, Spencer	05/01/2000	Active	<i>inactive</i>	6	0	6
Yannuzzi, Todd L	07/25/1966	Active	<i>inactive</i>	0	0	0
DiCairano, John	12/23/1958	Entitled		8	1	8
Russo, Joseph	07/01/1957	Entitled		10	1	11

WS-8

Meeting Date: 03/10/2026
Resolution #: 03/ /2026

**Resolution of The Board of Trustees of The Village
of Sleepy Hollow To Set Public Hearing Regarding
The 2026-2027 Budget**

Be it Resolved that the Board of Trustees hereby schedules a Public Hearing to be held at 7:00pm, or shortly thereafter on Tuesday, April 7, 2026, at Village Hall, 28 Beekman Avenue, Sleepy Hollow, to hear and consider comments from the public regarding the 2026-2027 Tentative Mayor's Budget.

Be it Further Resolved, The Village Clerk shall give due notice of this public hearing in accordance with the Village Code.

Moved:

Seconded:

Vote:

DRAFT

Resolution Language; Village of Sleepy Hollow – Safe Streets for All Action Plan [DRAFT]**RESOLUTION SUPPORTING THE SAFE STREETS FOR ALL ACTION PLAN
OF THE VILLAGE OF SLEEPY HOLLOW, VILLAGE OF TARRYTOWN, AND THE PUBLIC SCHOOLS OF
THE TARRYTOWNS**

WHEREAS, the Village of Sleepy Hollow recognizes that the risk of death and serious injury from traffic crashes on roadways within the Village of Tarrytown and the Village of Sleepy Hollow diminishes the wellbeing of residents, students, and their families; and,

WHEREAS, the Village of Sleepy Hollow's 2019 Comprehensive Plan lays out a several goals to improve traffic safety, including (1) "Improve connections throughout Sleepy Hollow by providing safe and welcoming routes for pedestrians and residents"; and,

WHEREAS, in 2024, the Village of Sleepy Hollow adopted a Complete Streets Policy outlining a commitment to Complete Streets principles that facilitate streets with safe, comfortable, and convenient access for users of all abilities and all modes; and,

WHEREAS, the Village of Sleepy Hollow acknowledges that the United States Department of Transportation has adopted the Safe System approach at the national level with the goal of eliminating roadway fatalities and serious injuries, based on the principles that humans make mistakes, humans are vulnerable, responsibility is shared, safety is proactive, and redundancy is crucial; and,

WHEREAS, the Village of Sleepy Hollow desires to collaborate with the Village of Tarrytown and the Board of Education of the Public Schools of the Tarrytowns to implement a Safety Action Plan that utilizes the Safe System approach to improve safety for all road users and consistently attain zero deaths and serious injuries on non-interstate roadways in the Villages over the next ten years; and,

WHEREAS, the Village of Sleepy Hollow, Village of Tarrytown, and the Public Schools of the Tarrytowns co-developed the Safe Streets for All Action Plan utilizing a data-driven, community-centered framework to eliminate fatal and serious injuries on Village roadways following the Safe Systems approach; and,

WHEREAS, the Safe Streets for All Action Plan and elements therein were informed by the feedback and input of various public stakeholders via public consultations, including; two public meetings held on March 20th and October 8th, 2025 at the Tarrytown Senior Center complemented by a joint online public and student survey available in English and Spanish from February to April; four pop up tabling activities at the Horsemen Family Saturdays, TaSH Winter

Farmers Market, TaSH Fall Farmers Market, and the Warner Library Book Sale; and four outreach presentations made to the Kids Club of Tarrytown & Sleepy Hollow's C2 Coalition, Tarrytown Seniors (two presentations), and a presentation to the Asociacion de Familias Hispanas de los Tarrytowns (AFHT) at the John Paulding School; and,

WHEREAS, the Safe Streets for All Action Plan incorporates a comprehensive set of goals, strategies, actions, and projects developed in consultation with the Safety Action Plan Steering Committee; and,

WHEREAS, the Safe Streets for All Action Plan initiates the launch of and participation in the Joint Transportation Safety Committee (JTSC), a body composed of the Tarrytown Transportation and Mobility Council, the Sleepy Hollow Parking and Transportation Committee, Village administrators, and the School District Superintendent, that will guide and monitor plan implementation as well as report on plan progress; and therefore

BE IT RESOLVED, that the Mayor and the Board of Trustees of the Village of Sleepy Hollow hereby authorizes the adoption of the goal of consistently attaining zero deaths and serious injuries on non-interstate roadways in the Villages over the next ten years and approves the adoption of the Safe Streets for All Action Plan as a roadmap to achieve this goal.

VILLAGE OF SLEEPY HOLLOW
RESOLUTION IN SUPPORT OF A FEASIBILITY STUDY FOR PASSENGER RAIL SERVICE
ALONG THE CSX RIVER SUBDIVISION (WEST SHORE LINE)

WHEREAS, the CSX River Subdivision (West Shore Line) presents a unique opportunity for a new passenger rail corridor connecting west-of-Hudson communities to New York City and the greater metropolitan area; and

WHEREAS, implementing passenger rail service along the West Shore Line would support regional goals related to smart growth, equitable access to transportation, economic development, and reduction of carbon emissions; and

WHEREAS, recent developments such as the implementation of New York City's congestion pricing plan and the cancellation of the Newburgh-Beacon Ferry underscore the urgent need for viable commuter alternatives on the west side of the Hudson River; and

WHEREAS, expanding regional rail service would improve access to jobs and housing opportunities for current residents of Sleepy Hollow and surrounding communities, while also helping to alleviate the housing affordability crisis by enabling greater access to employment centers without requiring displacement or excessive housing cost burdens; and

WHEREAS, enhanced regional rail coverage would strengthen the metropolitan rail network by improving redundancy, resilience, connectivity, and intermodal coordination across jurisdictions; and

WHEREAS, a restored and upgraded West Shore rail corridor would support transit-oriented development, tourism, and long-term economic vitality in the Hudson Valley region; and

WHEREAS, a feasibility study is a critical first step to assess operational, engineering, ridership, and economic viability of such service;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sleepy Hollow hereby expresses its strong support for a comprehensive feasibility study to evaluate the restoration of passenger rail service on the CSX River Subdivision (West Shore Line); and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Governor of the State of New York, members of the New York State Legislature representing the region, the New York State Department of Transportation, the Metropolitan Transportation Authority, and other relevant agencies and officials to express the Village's full support and urge immediate action.

Adopted this ___ day of _____, 2026, by the Board of Trustees of the Village of Sleepy Hollow.

Village Clerk

Village of Sleepy Hollow

McCarthy Consulting Svc. Inc

1364 Rte 6, Carmel, New York 10512 (914)420-8757

apprbyedye@comcast.net

Mayor Hsu
Village Sleepy Hollow
28 Beekman Avenue
Sleepy Hollow, NY 10591

February 26, 2026

Re: Professional Services for the development of a Reassessment RFP

Dear Mayor Hsu and Honorable Village Trustees:

As per our conversation, I am respectfully submitting a proposal to write an RFP (request for proposal) for a Village of Sleepy Hollow, village wide reassessment.

To ensure an equitable tax distribution among village residents, and reflect current property values, the village requires a professional reassessment of all real property.

To ensure property assessments accurately reflect current market values, as noted above, the first step in a successful reassessment project depends on the quality of the RFP used to hire the most qualified firm.

I propose to draft a comprehensive RFP that protects the Village's interests, ensures compliance with the New York State Real Property Tax Law, and attracts qualified bidders.

Drafting a poor RFP can lead to cost overruns, public relations issues, and potentially legal vulnerabilities.

I will provide the RFP for the Village including, but not limited to a needs assessment, specifications for the scope of work, a public relations strategy, compliance review and vendor selection criteria. Also, within the RFP, there will be a proposed timeline which is probably one of the more important aspects of the reassessment process.

As the Village Assessor, I am aware of specific local issues, property types, specific special properties and also, have the ability to respond to questions and concerns from the bidders once they are in receipt of the RFP.

In addition, and in consultation with the village attorney and the village administrator, I will utilize best practices in soliciting potential service providers and evaluating responsive bidders.

My fee for these professional services will include the development and management of the RFP, this will include the draft, any/all revisions, and reviewing vendor submissions.

If retained by you, I am committed to devote the time, effort and skills necessary to the diligent and timely performance of the services noted above.

The term of my engagement shall commence upon the signed receipt of this agreement letter and shall continue until the services have been completed. However, either party may terminate this Agreement with or without cause upon thirty (30) days advance written notice to the other party.

I hereby propose that my fee for the above noted professional services will not exceed \$1,500 which will include any/all expenses incurred.

Thank you in advance and look forward to working with you regarding the project.

Please let me know if you need anything further at this time. If you agree to the terms and conditions, to fully execute this agreement, please sign and date below. Once I am in receipt, I would request a meeting to discuss a time frame for project completion. I will then commence the writing of the RFP.

Sincerely,



Edye McCarthy
Individually and as President of
McCarthy Consulting Svc. Inc.

Mayor Marjorie Hsu.
Village Sleepy Hollow

WS13



Memo to.....Anthony Giaccio, village administrator
From.....Matt Arone, recreation superintendent
Re.....part-time senior recreation leader-senior citizens
Date.....February 11, 2026

Early in 2025, I approached village administration and the board regarding adding a part-time staff member to the recreation department to supervise the senior citizen program. The request was reviewed by the board in May and the position was approved for the current 2025-2025 budget year. Due to a lengthy period of time working with Westchester County Human Resources Department, the position did not get approved until the fall. The position was both canvased via civil service and advertised by the village. Five applicants applied and were interviewed by Recreation Supervisor Robin Pell and myself. After reviewing and interviewing all those candidates, Robin and I both agreed that one candidate stood out amongst the group and we offered her the position. At this time, I'd like to recommend Rachel Gerstein of Irvington, NY for the position. Rachel has experience working in elder care, senior services and social work. She most recently was working for the Village of Irvington Senior Citizen Center before accepting our offer.

The position is budgeted for \$25.00 per hour and is appropriated in the Adult Recreation line 7620.103. I would like the mayor and board to review the recommendation for approval at the next work session/board meeting.

If approved, we would like Rachel to begin her service here March 11, 2026.

Attached is a copy of the official job description that was distributed along with a report I put together a year ago explaining the justification of the position. Please let me know if you have any questions. Thank you.



The Village of Sleepy Hollow is seeking a qualified individual to fill a part-time position of **Senior Recreation Leader-Senior Citizens** for our senior citizen adult program at the Galgano Senior Center located at 55 Elm Street in Sleepy Hollow, NY.

Description: Under the direct supervision of the Recreation Supervisor (or higher-level recreation personnel), the candidate will assist in the conduct of recreation services and activities geared to the senior citizen adult programs. This is a part-time position where hours will not exceed 17.5 per week. The position holder will be included in the white-collar Teamsters union.

Duties of the PT Senior Recreation Leader-Senior Citizens

It is expected that the part-time **Senior Recreation Leader-Senior Citizens** has specific responsibility for planning, organizing, coordinating and implementing recreation services, activities, programs, and outreach services for senior citizens in a municipality.

This listing is not developed as all-inclusive and additional duties may be assigned as circumstances warrant.

1. Assist in the planning, coordination, and implementation of programs tailored to the needs and interests of senior citizens.
2. Provide instruction and support for seniors to engage in enrichment activities such as arts, music, drama, dance, crafts, games, adult education, and more.
3. Assist the superintendent in preparing budget estimates for the senior citizen program, including personnel, equipment, and supplies.
4. Serve as a public information resource regarding the senior citizens program.
5. Assist in organizing and directing special events for seniors, such as trips, luncheons and outings.
6. Collaborate with program staff to identify needs for outreach, transportation, and other supportive services.
7. Assist with the preparation of a monthly calendar.

8. Perform general office work and on-site set-up related to the senior program gatherings and events.
9. Provide guidance and assistance to seniors in navigating personal services such as housing, Medicare, and social security.
10. Coordinate transportation arrangements with our village senior bus for seniors to access grocery shopping and medical appointments.
11. Assist with volunteer participation among seniors in the community senior center.

Minimum Acceptable Training and Experience: Previous professional or volunteer experience working with senior adults is preferred.

Compensation/salary: \$25.00 per hour

Note: This is a competitive part-time civil service position listed as senior recreation leader-senior citizens. It is a provisional appointment and a county civil service test may be required in the future. It is also a White-Collar Teamsters Union covered position.

To apply, please send a cover letter, resume and references to:

Recreation Superintendent Matt Arone.

Email: marone@sleepyhollowny.org.

Mail: 55 Elm Street Sleepy Hollow, NY 10591

Village of Sleepy Hollow employment applications are on the village's website (<https://www.sleepyhollowny.gov>). Deadline to apply is Friday, January 16, 2026

The Village of Sleepy Hollow is an equal opportunity employer.

Since 1975, the senior citizens here in Sleepy Hollow had a "club" for their group. The club consisted of an executive board with volunteer elected officials. Members would pay annual dues to help pay for program expenses or food/beverages. The village also assisted by allotting some funding in the annual operating budget. This group ran on their own under the village's supervision successfully for 49 years. At the end of 2024, the "club" finally ran its course. No member wanted to volunteer to help run the group anymore. As many senior citizen "clubs" eventually do, it becomes a lot of work for aging volunteers to be in charge of booking trips, arranging lunches, organizing activities, running monthly board meetings, keeping track of a budget and aiding co-members who need medical or housing support. So, since the beginning of this calendar year, the recreation staff has taken on the responsibility of running the senior programming. Our Recreation Supervisor Robin Pell, our Recreation Leader Allie DePaolo and myself have all stepped-up to take on the responsibilities that once were solely on the volunteer members.

Seeing the decline of the "club" over the past year or two, I anticipated we eventually would be at this point now. When budget time came along at the end of 2024, I contemplated requesting an additional full-time staff member to the department. The reasoning for that consideration was because of the increased volume of programs and responsibilities this department has incurred since I first began here. In addition to all the special events and the after school program that we run, we've added a few major items to our work load such as a kayak rack at Horan's Landing, a Teen Travel Camp, Wednesday night summer concerts, a youth basketball league (that runs both in the winter and the summer) and a brand-new community garden at Barnhardt Park. All these new programs have been great additions for our village, however they come with the extra burden on our staff. I haven't even mentioned the upcoming responsibilities such as the new tennis and pickle ball courts, the skate park and fishing pier and boat docks that are coming around the corner. Bottom line is that our small department is growing leaps and bounds and we need to increase staffing.

Returning to our senior citizen program, instead of requesting a full-time staff person at this moment, the ask was for a part-time employee to help with the weekly hands-on tasks of the former "club." The proposal of a part-time person working 17.5 hours per week at approximately \$25.00 hour is dramatically less of a financial burden on the village in comparison to a full-time worker with medical benefits. A part-time worker can be 3-4 hours per day (flexible schedule) and would be able to be with the seniors either when they meet at the center or go on a trip. This request was approved by the mayor and board during the budget process. The senior group enjoys and deserves someone to be with them the entirety of their activity time. Although my staff has done an excellent job over the past 6 months stepping up with the senior citizen programming responsibilities, as the department head I do not think it is in the best interest in delegating the work load over to one or both of them. With all those new program responsibilities I previously mentioned, I will have to be dividing up much of those assignments and cannot afford to have either of them attending trips out of the building or setting up for luncheons or meetings in the back room of the center. The office has to be covered at all times possible for the community garden, kayak rack and every day office business. Not to mention that running an after school program from September to June is a tremendous 10-month responsibility that needs full attention from Robin. Having the part-time senior citizen staff member will be a good start in helping us cover everything. This employee would work under the supervision of the Recreation Supervisor and I would recommend an increase in compensation for that responsibility of overseeing a new staff member.

I drew up a draft of a job description suitable for distribution for possible candidates that I would like you all to review and approve. The goal would to start the search once the summer season is over.

WS-14

Date: 7/28/25

To: Mayor, and Board of Trustees

From: Kevin Smith

Re: Water and Sewer Maintenance Foreman

Mayor and Board of Trustees,

Following the approval to hire a new Water and Sewer Maintenance Foreman, I am recommending the promotion of Jose Grullon to the position of Water and Sewer Maintenance Foreman. Jose has been a Water Sewer Worker Grade 1. He has been with the Water and Sewer Department for most of his 18 years with the department of Public Works.

Jose is aware that this position is provisional and contingent on a Civil Service Exam.

With this promotion, the position of Water Sewer Worker Grade 1 will be vacant. I would like to call for the list for this position following this promotion.

Thank you for your attention to this recommendation. I am confident that these changes will contribute positively to our team and the overall efficiency of our department.

Thank you,

Kevin

CC: Anthony Giaccio, Village Administrator

Paula McCarthy Tompkins, Village Clerk

WS-15

Meeting Date: 03/10/2026
Resolution #: 03/ /2026

**Resolution of the Board of Trustees of the
Village of Sleepy Hollow Setting Housing
Non-Discrimination Policy**

Be It Resolved, That the Village of Sleepy Hollow adopts the following Housing Non-Discrimination Policy, which shall apply to all internal and public facing electronic and/or hard copy materials related to any residential housing programs operated and/or managed in whole or in part by the Village, which pertain to any residential real properties located in Westchester County

"Housing discrimination is illegal. The Westchester County Fair Housing Law prohibits discrimination against applicants, prospective tenants, and residents in housing rental, sale, and lending practices based on Age, Alienage/Citizenship Status, Color, Disability, Ethnicity, Familial Status, Gender, Marital Status, Military Status, National Origin, Race, Religion, Retaliation, Sexual Orientation, Source of Income (e.g., Housing Choice ("Section 8") vouchers), and Domestic Violence, Sexual Abuse, or Stalking Victim Status. Learn more at <https://humanrights.westchestergov.com/>."

Moved:

Seconded:

Vote: