Sleepy Hollow Local Development Corporation

January 23, 2017

Attendees: David Schroedel

 Mike Dawley

 Anthony Scarpati

 Ken Wray

Also Present: David Rothman, Harris Beach

 Anthony Giaccio, CEO

 David Smith, Planning & Development Advisors

 Kevin Hyland, Westchester Development Solutions

Absent: Teresa Oeste-Villavieja

Meeting was called to order by Chair Schroedel at 7:03 p.m.

**Approval of Minutes**

After discussion, Director Scarpati moved to accept the January 9, 2016 minutes with changes. Seconded by Director Dawley. Motion carried 4-0.

**East Parcel FEIS UPDATE**

David Smith, Planning & Development Advisors, reported that WSP Engineering is working on an updated version of the concept plan of the East Parcel. He distributed the Executive Summary and Land Use and Zoning for the FEIS. WSP to complete comments for the sections they are addressing. The LDC Board will review all the comments and responses for approval for the FEIS.

**Review of Sub-Surface Conditions Analysis Plan**

Chairman Schroedel reported that WSP started working on the sub-surface conditions analysis plan. An exploration location diagram exhibit A-2 was distributed. Coordination with the DEC on the protocol to drill the 10 boring holes is necessary. There is a scheduled conference call with VHB, WSP and DEC to discuss the plan.

WSP is also working on getting the documents necessary to a prepared an RFP for quotes on the removal of the Viaduct.

**Kevin Hyland, Westchester Development Solutions, Inc.**

Mr. Hyland reported that PARIS has been submitted and completed.

He attended the Planning Board Meeting regarding the extension of the fill permit, reporting that the Planning Board had a few questions which he was able to answer. The extension for a period of one year for the fill permit was approved by the Planning Board.

He will be working on a new LDC website.

**New/Old Business**

Chair Schroedel has written a letter requesting the LDC be on the next Planning Board agenda. A fill permit amendment is needed to accept the dredging fill of approximately 7,500 cubic yards of material from the Philipse Manor Beach Club. The Planning Board’s next meeting is February 16th at 8 p.m.

David Rothman reported that without a resolution extending the deadline, the time within which the LDC may prepare and file the Final Environmental Impact Statement expires at the end of January. Director Scarpati moved a resolution to extend the deadline for filing the Final Environmental Impact Statement from January 31, 2017 to February 28, 2017. Seconded by Director Dawley. Motion carried 4-0.

Director Wray requested that the LDC Board consider approving the installation of 2 additional cameras on Continental Street (one facing West/one facing East) to help monitor traffic in and out of the East Parcel. Discussion ensued. Director Wray will look into the issues regarding placement on the poles.

Director Scarpati reported that he is in the process of gathering 3 quotes from auditing firms.

Lynn Moffat contacted Chair Schroedel letting him know of possible grant money for planning and design. It was suggested that the LDC consider hiring a grant writer. The Board approved Chair Schroedel and CEO Giaccio solicit proposals from grant writers.

**Executive Session**

Director Wray moved to go into executive session to discuss:

1.     the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and

2.     the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Seconded by Director Scarpati. Motion carried 4-0.

Director Wray moved to go out of executive session. Seconded by Director Dawley at 8:49 pm. Motion carried 4-0.

Director Wray moved to adjourn the meeting at 8:50 p.m. Seconded by Director Scarpati. Motion carried 4-0.

Next LDC meeting is February 13, 2017.

Respectfully submitted,

Joan Bucci

Acting Secretary