

**Minutes of the Sleepy Hollow
Local Development Corporation**

A meeting of the Sleepy Hollow Local Development Corporation was held on Monday, March 7, 2016 at 7:00 P.M. at Sleepy Hollow Village Hall, 28 Beekman Avenue, Sleepy Hollow, New York.

Present: Anthony Scarpati
David Schroedel
Michael Dawley
Ken Wray

Also Present: Clinton Smith, Esq
Anthony Giaccio, CEO
Joan Bucci, Acting Secretary

Absent: Teresa Oeste-Villavieja

The meeting was called to order by Chair Schroedel at 7:00 p.m.

EAST PARCEL LICENSE – Clinton Smith presented a proposed Resolution approving Historic Hudson Valley’s use of the East Parcel for parking for an April event and a draft form of Multi-Event License Agreement. The Director’s discussed the Resolution and Agreement, made adjustments to them, and concluded that the Resolution should be changed to approve use of the Multi-Event License Agreement, that a Multi-Event License Agreement should be prepared for the series of HHV events approved at the last Directors meeting and that the Chairman and Executive Director should be authorized to add events and adjust events terms in any given year once an event has been approved by the Directors for that year. Director Dawley moved to approve the Resolution with the recommended changes. Director Scarpati seconded. Motion was carried 3-0. (see attachments)

ADMINISTRATIVE FINANCIAL –

PARIS Budget – The Directors discussed the current working budget and year-to-date numbers and three year projections. After discussion it was decided to put a resolution to approve it on the next meeting agenda.

Audit Report – Each Director was presented with a copy of the financial statement’s audited by PKF O’Connor Davies, LLP for year ending May 31, 2015. Chair Schroedel asked CEO Giaccio to follow up with CFO DiGiacomo for the Management Letter which the Audit Committee needs to review and make recommendations to the Board at the next meeting. The Directors will need to approve the Audit Financial Statements at the next meeting as well.

ENGINEER PROPOSALS – Dolph Rotfeld Engineering, P.C., Woodward & Curran Engineering P.A., P.C., and WSP/Parsons Brinkerhoff presented proposals for engineering support services in the environmental review and preparation of a Riverfront Development Concept Plan for the East Parcel. David Smith led the discussion on the proposals. After discussion Director Dawley moved to select WSP/Parsons Brinkerhoff for the work. Director Scarpati seconded. Motion was carried 3-0. Director Wray abstained.

APPROVAL OF MINUTES – Director Wray moved to accept the February 21, 2016 meeting. Director Dawley seconded. Motion was carried 3-0. Director Scarpati abstained.

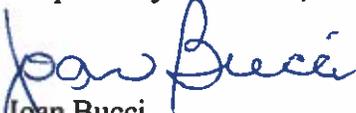
ADMINISTRATIVE FINANCIAL –

Payroll Company – Chair Schroedel presented the quote and information received from payroll company Paychex. Director Scarpati discussed using the payroll company BenefitMall. Motion was moved by Director Wray to use BenefitMall for payroll purposes. Seconded by Director Scarpati. Motion was carried 4-0.

At 10:15 p.m. a motion was made by Director Wray, seconded by Director Scarpati, to adjourn the meeting. Motion carried 4-0.

The next LDC meeting will be on March 21, 2016 at 7:00pm at Sleepy Hollow Village Hall.

Respectfully submitted,

A handwritten signature in blue ink that reads "Joan Bucci". The signature is written in a cursive style with a large initial "J".

Joan Bucci

Acting Secretary