

**Minutes of the Sleepy Hollow
Local Development Corporation**

A meeting of the Sleepy Hollow Local Development Corporation was held on Monday, February 22, 2016 at 7:00 p.m. at Sleepy Hollow Village Hall, 28 Beekman Avenue, Sleepy Hollow, New York.

Present: David Schroedel (Chair)
Kenneth G. Wray
Michael Dawley

Also Present: Clinton Smith, Esq
David Smith, Planning Consultant
Joan Bucci, Acting Secretary
Anthony Giaccio, CEO

Absent: Anthony Scarpati
Teresa Oeste-Villavieja

The meeting was called to order by Chair Schroedel at 7:10 p.m. Chair Schroedel noted that there was a quorum.

APPROVAL OF MINUTES – Minutes dated February 1, 2016 were reviewed. Motion was made by Director Wray to accept the minutes as amended, seconded by Director Dawley. Motion was carried 3-0.

UPDATE ON THE FILL PROJECTS – Tabled to Executive Session.

UPDATE ON METRO-NORTH/SIDING LICENSE AND POSSIBLE CONVENANCE – Chair Schroedel stated that the Metro North money has not yet been received. Discussion was held regarding the sub-division and survey. Timeframe for the survey is approximately 2-3 months.

Chair Schroedel stated that the amended press release regarding the MTA agreement is being distributed February 23, 2016 to local newspapers, Journal News, etc.

HISTORIC HUDSON VALLEY PARKING LICENSE - Chairman Schroedel recognized Mr. Waddell Stillman from Historic Hudson Valley. Mr. Stillman was present to deliver a \$500.00 check representing the fee for scheduled parking use on the East Parcel. It was noted that Clinton Smith is in the process of drawing up the formal license agreement for signatures.

UPDATE ON EAST PARCEL SEQR AND ENGINEERING PROPOSALS - David Smith was then recognized and handed out a copy of the draft DEIS for discussion and asked Board Members to review the copy and make any changes and/or comments. He plans to distribute additional component parts of the DEIS for review as they are completed.

Mr. Smith then reviewed proposals submitted by Dolph Rotfeld Engineering and WSP/PB. There was a discussion regarding the large discrepancies in cost and scope-of work. After the discussion it was recommended that Mr. Smith get a third proposal and that engineering firms will present their proposals at the next LDC meeting.

BUDGET & PARIS REQUIREMENTS - Chair Schroedel distributed and presented a proposed three year budget that is a requirement for the New York State PARIS reporting system. After discussion it was requested that CFO DiGiacomo give a detailed expense report to date, matching expenses to the current year budget. It was noted that the PARIS system budgets must be submitted by April 1st.

DRAFT AUDIT - Chair Schroedel distributed copies of the draft audit for the fiscal year ended May 31, 2015. After review and suggested changes, Chair Schroedel stated he will discuss suggested changes with CFO DiGiacomo.

EAST PARCEL TAX ASSESSMENT - Chair Schroedel discussed the Assessment Notification that was received from the Village for the East Parcel that shows the reduced Market Value.

A motion was made by Director Wray, seconded by Director Dawley to go into Executive Session to discuss contract negotiations, personnel and receive advice of counsel. Motion was carried 3-0.

A motion was made by Director Wray, seconded by Director Dawley to adjourn the meeting at 10:20 p.m. Motion was carried 3-0.

Next meeting date is Monday 7, 2016 at 7 p.m.

Respectfully submitted,


Joan Bucci
Acting Secretary