

**Minutes of the Sleepy Hollow
Local Development Corporation**

A meeting of the Sleepy Hollow Local Development Corporation was held on Monday, February 1, 2016 at 7:00 P.M. at Sleepy Hollow Village Hall, 28 Beekman Avenue, Sleepy Hollow, New York.

Present: Teresa Oeste-Villavieja
Kenneth G. Wray
Anthony Scarpati
David Schroedel
Michael Dawley

Also Present: Clinton Smith, Esq
Anthony Giaccio, CEO
Joan Bucci, Acting Secretary

The meeting was called to order by Chair David Schroedel at 7:10 p.m.

Chair Schroedel, Director Oeste-Villavieja and Director Dawley were presented and constituted a quorum at this time.

APPROVAL OF MINUTES – Minutes from meeting on January 25, 2016 were reviewed. Director Dawley moved to accept the minutes with the changes presented. Director Oeste-Villavieja seconded. Motion carried 3-0.

ENGINEER PROPOSALS - Director Schroedel discussed waiting for additional information. This will be tabled until next meeting.

BOARD MEMBER AUDIT REQUIREMENTS – Chair Schroedel discussed the LDC Related Parties Questionnaire that was sent to all Board Members to be completed for auditors O'Connor Davies, LLP. Signed copies by the Directors in attendance were collected by Secretary Bucci.

Director Scarpati and Director Wray arrived for the meeting.

HHV PARKING REQUEST – Director Schroedel discussed Historic Hudson Valley requesting permission to use East Parcel for parking for the following events:

Pinkster	May 14 th
Night on Fire	July 1 st , 2 nd , 3 rd
Cornucopia	Sept 3 rd , 4 th , 5 th
Horseman's Hollow	Oct 7 th -9 th , 14 th -16 th , 21 st -23 rd , 27 th -30 th

After discussion it was decided to charge a \$500 processing fee for a license agreement that will be drafted by Clinton Smith, Esq. Director Scarpati moved to authorize Chair Schroedel and/or

CEO Giaccio to sign the agreement produced by Clinton Smith, Esq. Director Oeste-Villavieja seconded. Motion was carried 5-0.

MNR UPDATE – Chair Schroedel was happy to announce that the MNR License Agreement was signed today, February 1, 2016. Chair Schroedel also handed out a draft press release that was written by Burns Patterson, from PRHudson for the LDC. This was edited and reviewed by Chair Schroedel and Metro North. After discussion it was recommended that it be circulated to board members and Clinton Smith, Esq. for further review of any edits.

STAGING AREA FOR VILLAGE PROJECTS – CEO Giaccio discussed some upcoming Village projects that will need a staging area. The projects are:

Route 9 Streetscape Project – needs staging

Pot Hole Killer – needs stock piling

Pipe Re-Lining - needs stock piling

After discussion it was decided that Clinton Smith, Esq. will draft a license agreement for these projects. Director Dawley moved to authorize Chair Schroedel and/or CEO Giaccio to sign the agreement. Director Scarpati seconded. Motion was carried 4-0 (Director Wray abstained).

At 8:10 p.m. Director Wray moved to go to Executive Session to discuss a legal matter concerning the possible acquisition, sale or lease of real property. Director Dawley seconded. Motion was carried 5-0.

At 9:15 p.m. Director Wray moved to end Executive Session. Director Scarpati seconded. Motion was carried 5-0.

Copies of LDC Related Parties Questionnaire were collected from Director Scarpati and Director Wray by Secretary Bucci.

At 9:20, Motion was made by Director Wray, seconded by Director Scarpati, to adjourn the meeting. Motion carried 5-0.

The next LDC meeting will be on February 22, 2016 at 7:00pm at Sleepy Hollow Village Hall.

Respectfully submitted,



Joan Bucci

Acting Secretary