

**Minutes of the Sleepy Hollow  
Local Development Corporation**

A meeting of the Sleepy Hollow Local Development Corporation was held on Monday, June 20, 2016 at 7:00 P.M. at Sleepy Hollow Village Hall, 28 Beekman Avenue, Sleepy Hollow, New York.

Present: Anthony Scarpati  
David Schroedel  
Teresa Oeste-Villavieja  
Ken Wray

Also Present: Joan Bucci, Acting Secretary  
David Rothman, Harris Beach  
Anthony Giaccio, CEO

Absent: Michael Dawley

The meeting was called to order by Chair Schroedel at 7:13 p.m.

**APPROVAL OF MINUTES** – The Directors recommended some minor changes to the draft minutes of the June 6, 2016 meeting. Director Wray moved to accept the June 6, 2016 minutes as amended. Motion was seconded by Director Oeste-Villavieja. Motion carried 4-0.

**PUBLIC RELATIONS PROPOSAL** – Chair Schroedel introduced Burns Patterson, of Hudson PR, and Tom Schumacher, of Schumacher Meats, to discuss a proposal they submitted to provide public relations information for the LDC. Chair Schroedel expressed the sense that the Board needs to pay attention to public relations and to more broadly inform the residents about the East Parcel and other upcoming projects. Mr. Patterson has worked with the LDC before on a press release for the Metro North License Agreement and on various other Village projects. Mr. Schumacher is a graphic designer and can help design publications that the LDC may issue. They made a presentation on a proposed campaign to enhance awareness, generate positive momentum, encourage village residents to contribute ideas, educate residents, and provide transparency of the process. They recommended that the Board budget \$30-\$40,000 per year for these efforts. The Board thanked Mr. Patterson and Mr. Schumacher for their presentation and will review their proposal.

**EAST PARCEL CRUSHING/CLEAN-UP** – Chair Schroedel introduced Fiona Matthew, of The Fiona Company LLC. Ms. Mathew is the grant writer for the Village and is working on a New York State grant application related to the proposed Department of Public Works (DPW) facility on the East Parcel. The grant program promotes the relocation and elevation of municipal facilities out of a flood plain. This would include the fill portion of the new DPW garage. The DPW garage will need approximately 60,000 yards of fill. To apply for the grant the LDC Board needs to revise the current license agreement with the Village. The deadline is July 29<sup>th</sup>. Chair Schroedel directed David Rothman to work on extending the lease

agreement. Ms. Matthew is presenting to the Village Board on Tuesday, June 21, 2016 for their approval to apply for the grant.

**SET PERSONNEL INTERVIEW SCHEDULE** – Director Scarpati stated that interviews have been scheduled for Wednesday, June 22, 2016.

**OLD BUSINESS/NEW BUSINESS** – Chair Schroedel discussed the proposal related to the Viaduct removal from WSP presented at the prior meeting. Director Oeste-Villavieja reported that after a review and consultation the price of the proposal is very competitive. Director Wray moved to authorize Chair Schroedel and CEO Giaccio to approve and accept the proposal after certain items are finalized by Chair Schroedel and Director Oeste-Villavieja. Director Scarpati seconded. Motion carried 4-0.

Chair Schroedel stated that he has received 4 proposals for the security cameras and equipment to secure and monitor the East Parcel. Proposals range between \$10,000 - \$15,000. Director Scarpati made a motion for Chair Schroedel and CEO Giaccio to complete the evaluation of the proposals and to proceed with purchase of the selected system up to \$15,000, once the Village Board of Trustees concurs. Director Oeste-Villavieja seconded. Motion carried 4-0.

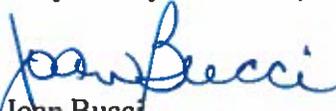
Chair Schroedel updated the Board on the subdivision proposal that went to the Planning Board related to the MetroNorth Railroad siding track Agreement. The Planning Board held and closed a Public Hearing and the Planning Board is expected to give final approve on the Resolution at their next meeting on July 21<sup>st</sup>.

Director Scarpati asked for an updated accounting of expenditures. Chair Schroedel said this information will be made available to the Board ASAP.

Director Wray moved to adjourn the meeting at 8:40 p.m. Director Oeste-Villavieja seconded. Motion was carried 4-0.

The next LDC meeting will be on July 11<sup>th</sup> at 7:00pm at Sleepy Hollow Village Hall.

Respectfully submitted,

  
Joan Bucci  
Acting Secretary

