



VILLAGE OF SLEEPY HOLLOW
55 ELM STREET
SLEEPY HOLLOW, NY 10591

Department of Recreation & Parks
 (914) 366-5109

2012 Season
Kingsland Point Park Permit

| | |
|-----------------------|----------------|
| Name: | E-Mail: |
| Address: | |
| Phone #: | |
| Date of Event: | |
| Time of Event: | |
| Type of Event: | |

Check box that applies:

Pavilion

Gazebo

OTHER Picnic Area

FEES:

20 - 50 people: \$300.00 _____
 Field Rental \$100.00 _____

Office Use Only:

| |
|-------------------|
| Date Received: |
| Fee Received: |
| Deposit Received: |
| Approval: |
| |

PARKING: \$4.00 resident
\$8.00 non-resident
\$50.00 large passenger van

NO BUSES ALLOWED (except school buses on trips)

REQUIREMENTS:

- Copy of Driver's License or other Photo I.D. (proof of Westchester County Residency)
- Check made payable to: The Village of Sleepy Hollow
- Separate security deposit check of \$500.00. This will be refunded after event.
- Applicant must have copy of approved permit during event.

TERMS AND CONDITIONS

The person/organization to whom this permit is issued will be held responsible for insuring that all rules, regulations and ordinances are obeyed by all members of the group in attendance. The permit holder will be held responsible for any damage to park property that may occur during the use of the facility.

Please Note: All plants and wildlife are protected under park ordinance #5: picking flowers or the removal of any materials from the park is strictly prohibited. The group is responsible for disposal of all trash into the proper receptacles before vacating the premises.

I, _____, do hereby agree to abide by the rules, regulations and laws of the Village of Sleepy Hollow. I fully understand that in the Village's sole discretion, I could be held accountable for the good order of the event noted above; liable for the damages to Village property that might occur; and, any additional clean-up of Park premises that might have to be undertaken resulting from the use of this Park.

Sleepy Hollow Department of Parks and Recreation
55 Elm St, Sleepy Hollow, New York 10591 (914) 366-5109



Village of Sleepy Hollow
 Park Permit
 Kingsland Picnic Area 2

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|--|
| Person Requesting Permit: |
| Organization (if applicable): |
| Type of party/event: |
| Contact information for person requesting permit: |
| Address: |
| City/State/Zip: |
| Phone number: |
| Day and Date of Event: |
| Start and End Times: |
| Number of Participants: |

Permit Fee: \$200 Deposit: \$500 – payable by cash, money order or certified check

Application Procedures:

- Please complete all the information requested above.
- Person requesting the permit must submit a copy of a valid photo ID eg: drivers license. Person requesting permit must be a resident of Westchester County.
- Include 2 payments, for permit and deposit, made payable to **The Village of Sleepy Hollow** and mail completed application with checks and a copy of a photo ID to the above address.
- If any of the above items are not received with the application the request will be denied.

Terms and Conditions:

- The permit holder will be held responsible for any damages to park property incurred during the event.
- The following regulations and ordinances must be observed:
 - No amplified music allowed in the parks
 - All Village/County parks close at dusk
 - Events are limited to the number of people indicated above
 - Permit holder is responsible for ensuring the area is left in a reasonable, debris free condition with trash deposited in the proper receptacles.
- Failure to abide by any of the above terms and conditions will result in the deposit being forfeited and/or the termination of the event by the Sleepy Hollow Police Department.

I _____ agree to terms and Conditions as indicated above.

 Signature

 Date

Office Use Only

| | |
|---------------------|--|
| Date Received: | |
| Fee Received: | |
| Deposit Received: | |
| ID Received: | |
| Approval Signature: | |

Village of Sleepy Hollow Department of Parks and Recreation
 55 Elm Street, Sleepy Hollow, New York 10591 (914) 366-5109



Village of Sleepy Hollow
 2012 Park Permit
 Barnhardt Park

Person Requesting Permit:
 Organization (if applicable):
 Type of party/event:
 Contact information for person requesting permit:
 Address:
 City/State/Zip:
 Phone number:
 Day and Date of Event:
 Start and End Times:
 Number of Participants: (not to exceed 50 persons)

Permit Fee: \$300 Deposit: \$500 – payable by cash, money order or certified check

Application Procedures:

- Please complete all the information requested above.
- Person requesting the permit must submit a copy of a valid photo ID eg: driver's license. Person requesting permit must be a resident of Westchester County.
- Include 2 payments, for permit and deposit, made payable to The Village of Sleepy Hollow and mail completed application with checks and a copy of a photo ID to the above address.
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Terms and Conditions:

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I _____ agree to terms and Conditions as indicated above.

 Signature Date

Office Use Only

| | |
|---------------------|--|
| Date Received: | |
| Fee Received: | |
| Deposit Received: | |
| ID Received: | |
| Approval Signature: | |

Copy of approved permit sent to applicant _____

Village of Sleepy Hollow Department of Parks and Recreation
 55 Elm Street, Sleepy Hollow, New York 10591 (914) 366-5109



Village of Sleepy Hollow
 2012 Park Permit
 Devries Park

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|--|
| Person Requesting Permit: |
| Organization (if applicable): |
| Type of party/event: |
| Contact information for person requesting permit: |
| Address: |
| City/State/Zip: |
| Phone number: |
| Day and Date of Event: |
| Start and End Times: |
| Number of Participants: (not to exceed 50 persons) |

Permit Fee: \$300 Deposit: \$500 – payable by cash, money order or check

Application Procedures:

- Please complete all the information requested above.
- Person requesting the permit must submit a copy of a valid photo ID eg: driver's license. Person requesting permit must be a resident of Westchester County.
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I _____ agree to terms and Conditions as indicated above.

 Signature

 Date

Office Use Only

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| Date Received: | |
| Fee Received: | |
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| ID Received: | |
| Approval Signature: | |

Copy of approved permit sent to applicant _____