

**PUBLIC NOTICE**  
**REQUEST FOR PROPOSAL**

**2013-14 WEBSITE DESIGN & DEVELOPMENT**  
**BID # 2013-2**  
**VILLAGE OF SLEEPY HOLLOW**  
**WESTCHESTER COUNTY, NEW YORK**

NOTICE IS HEREBY GIVEN that request for proposals will be received by the Village of Sleepy Hollow until 3:00 p.m. local time on Friday, May 24<sup>th</sup> at the Office of the Village Clerk, Paula McCarthy, 28 Beekman Avenue, Sleepy Hollow, New York 10591.

Specifications and all other related documents may be obtained from the Office of the Village Clerk or on the Village's website at [www.sleepyhollowny.gov](http://www.sleepyhollowny.gov) . If you have any questions, you may call the Village of Sleepy Hollow at 914-366-5106 or stop at Sleepy Hollow Village Hall.

All proposals must be submitted in an envelope bearing the name and address of the bidder and clearly marked **"BID FOR 2013-14 WEBSITE DESIGN & DEVELOPMENT"**

The Village of Sleepy Hollow is not responsible for delays occasioned by the United States Postal Service, or any other means of delivery employed by the bidder. Similarly, the Village is not responsible for, and will not open, any bid responses which are received later than the date and time stated above.

The Board of Trustees of the Village of Sleepy Hollow reserves the right to accept or reject any or all bids and waive any or all informalities at their discretion and to award contracts in a manner deemed to be in the best interest of the Village of Sleepy Hollow even if such award is to other than the lowest bidder.

BY ORDER OF THE BOARD OF TRUSTEES  
Village of Sleepy Hollow  
Paula A. McCarthy Tompkins, Village Clerk  
Dated: May 10, 2013